

train
motivate
inspire

Learning Mentor

TOTAL
TRAINING PROVISION

Level 3 Apprenticeship Standard

Duration of the Apprenticeship - 16 Months

Learning Mentors (LMs) support learners of all ages, and all levels, to develop within a new work role. These learners may be, for example, apprentices, trainees or new recruits (ranging from young entrants, to new CEOs) in the workplace, or in any vocational learning environment.

LMs will have sector-specific experience and qualifications, as determined by their employer or professional body, which they use to guide and advise those who are less experienced and new to a work role. The LM is therefore a 'dual professional' having both up-to-date knowledge and skills in a specialist vocational or subject area, together with the generic skills necessary to support learners (as potentially a first step towards a secondary role as an education and training professional).

LMs therefore support the development of learners' knowledge, skills and behaviours, throughout their programme, particularly in applying theoretical learning in practical work environments (and usually on a one-to-one, or small group, basis). They give practical, technical and/or pastoral support and guidance.

LMs collaborate closely with colleagues, other ETS professional, employers and/or human resource colleagues to meet learners' needs and achieve their potential.

Entry requirements

Candidates will be required to undertake initial assessment in Maths and English and achieve a minimum initial assessment outcome.

Functional Skills

All apprentices will need to undertake Functional Skills in Maths & English at Level 2 as a mandatory part of their Apprenticeship. Apprentices who have achieved GCSE's or A levels in Maths & English A-C will be exempt from having to complete their functional skills with valid proof of their exemption certificates.

Industry Qualification

Apprentices will complete the Level 1 qualification in Safeguarding as part of their apprenticeship.

Progression opportunities

The LM could progress further within their vocation specialism and/or into roles involving the assessment and coaching of vocational learners. They may also be eligible to progress to a full teaching role within an education and training provider organisation.

Programme Overview

Apprentices will learn New skills, Knowledge and Behaviours as part of their job role. Apprentices will benefit from teaching and learning on the job by putting their skills into practice.

Additionally, apprentices will undertake off the job learning activities and other work-based duties which will contribute to successful completion of their apprenticeship programme.

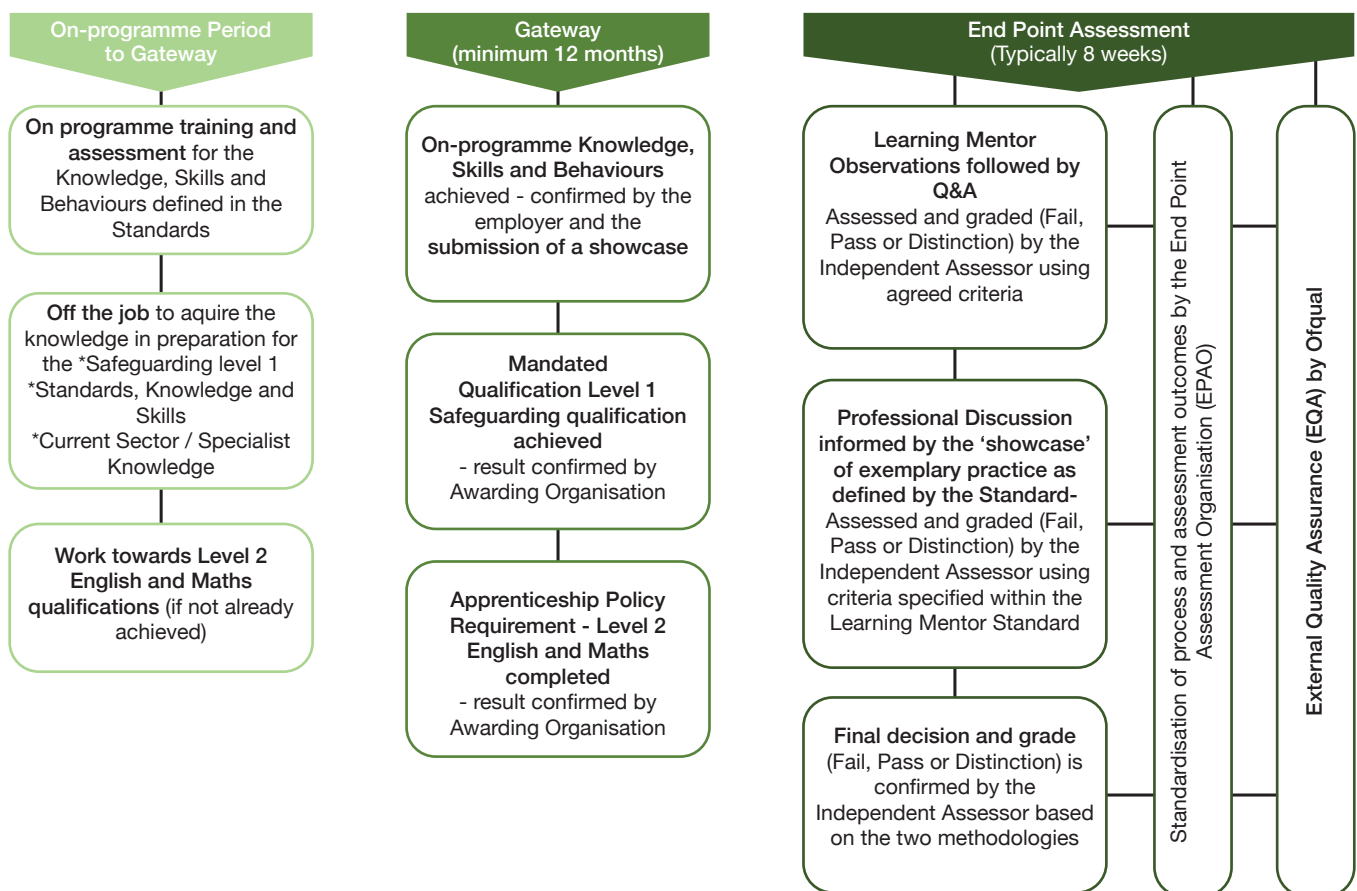
Apprentices will receive regular visits from their training assessors and have access to learning resources to support their learning and development on and off the job.

End Point Assessment

The EPA process consists of two assessment processes:

- (a) Learning Mentor Observations (LMO)'s)
- (b) a Professional Discussion (PD).

With effective planning, these two processes can be delivered sequentially or segmented to suit naturally occurring work practice opportunities and constraints during one day. Employers must plan to ensure that the on-site assessment is as effective as possible, exploiting authentic mentoring opportunities with 'real' learners.



End-Point Grading

The gradings are Fail, Pass or Distinction, in each of the two methodologies. The overall EPA grading will be determined by the total points for both assessment methods. Therefore, a Distinction in either one of the assessments does not guarantee a Distinction overall – see grading and points allocation table.

Grade	Points allocated
Distinction	90-100 points
Pass	78-89 points
Fail	77 or below

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