

1. Welcome to your

Apprenticeship Development Pathway

Level 6 Career
Professional
Apprenticeship

Level 4
Business Analyst
Apprenticeship

ILM Level 4 Award in Leadership &
Management



Level 4

Qualification in Leadership & Management

What is it?

Qualification Overview

The Qualification in Leadership & Management is designed to equip learners with the knowledge, understanding, and practical skills needed to lead and manage effectively within an organisation. It develops key leadership principles and how to apply management tools and techniques in real workplace settings. This qualification supports confident decision-making, team leadership, and overall workforce development across a wide range of industries.



Units

4 Units



Session Time

Weekly 2.5 Hour Sessions



Start Date

Please Contact Our Team



Location

Online E-Portfolio



Duration

Alongside Your Apprenticeship

What To Expect

Unit Breakdown

Unit	Mandatory Units
1	Principles of Leadership and Management
2	Managing Team Performance
3	Communication in the Workplace
4	Managing Change or Operational Planning

LEARNING ACTIVITIES

PRESENTATIONS & PRACTICAL TASKS

Deliver presentations and complete practical management activities.

ONE-TO-ONE SUPPORT SESSIONS

Individual sessions with tutors or skills coaches.

PROJECTS & WORKPLACE ACTIVITIES

Complete mentoring projects and practical tasks

PROFESSIONAL DISCUSSIONS

Discuss learning and provide evidence of mentoring skills.

EMPLOYER LED LEARNING

Attend workplace training and development activities

SELF-STUDY & E-LEARNING

Complete online learning and independent study modules.

PRACTICAL REQUIREMENT

PRACTICAL APPLICATION

Learners apply their leadership and management skills within real workplace environments throughout the qualification. Evidence can include workplace projects, management reports, presentations, reflective accounts, action plans and examples of leading teams, managing change and supporting organisational performance.