

Health, Safety and Work Placement Statement of Intent



Our Commitment to You

At Total Training Provision, we are committed to providing a safe, healthy, inclusive, and supportive environment for all learners undertaking work placements, apprenticeships, and work-based learning activities. We recognise our responsibility to ensure that learners, employers, staff, and other stakeholders have confidence that health, safety, wellbeing, and safeguarding are at the forefront of our provision.

We work with employers and placement providers to ensure that appropriate health and safety arrangements are in place before learners commence their placement. This includes consideration of workplace risks, supervision arrangements, learner welfare, safeguarding requirements, and the suitability of activities for young people and inexperienced workers.

Our commitment includes:

- Promoting a culture where health, safety, wellbeing, and safeguarding are everyone's responsibility.
- Ensuring learners receive appropriate induction, guidance, information, and supervision throughout their placement and duration on programme.
- Working with employers that maintain suitable health and safety management arrangements, including risk assessments, emergency procedures, first aid provision, and appropriate insurance cover.
- Supporting equal opportunities and considering reasonable adjustments to enable participation wherever possible.
- Ensuring learners are only asked to undertake tasks for which they have received appropriate instruction, training, and supervision.
- Encouraging the prompt reporting and management of accidents, incidents, concerns, and safeguarding matters.
- Monitoring the suitability of work placement environments and maintaining effective communication with employers and learners.
- Promoting environments that are safe, respectful, inclusive, and conducive to learning and personal development.

We expect all learners to act responsibly, follow health and safety instructions, respect workplace rules, and raise any concerns with their employer or Total Training Provision representative at the earliest opportunity. We also expect employers to provide appropriate support, supervision, and a safe working environment for learners while on placement.

Through partnership working with employers, learners, parents/carers, educational partners, and external stakeholders, Total Training Provision aims to create valuable work-based learning experiences that support personal growth, employability, and achievement while maintaining the highest standards of health, safety, and wellbeing

Note: Full Health and Safety Policy is available upon request