

Course Spotlight

Level 4

Business Analyst

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The Level 4 Data Analyst apprenticeship helps learners develop practical skills in collecting, cleaning, analysing and interpreting data to support better business decisions. Throughout the programme, learners will gain experience using industry-standard tools such as Excel, SQL, Power BI and Power Query to manage datasets, identify trends, create dashboards and present meaningful insights.

Learning is delivered through a combination of online masterclasses, e-learning, workplace projects, employer-led activities and regular one-to-one support from a Skills Coach. Learners will also develop their understanding of data quality, GDPR, ethical data use and effective communication. The programme lasts approximately 18 months, followed by an End-Point Assessment involving a professional discussion and a workplace-based project with a presentation.

The Apprenticeship Journey

